

# Asbury Family Life Center

## Cumberland United Methodist Church

219 N Muessing Street \* Cumberland IN 46229

(317) 894-3454

### Building Usage Application

Full Member

Non-Member

Group/Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Phone (day) \_\_\_\_\_ (evening) \_\_\_\_\_ (cell) \_\_\_\_\_

Activity Planned \_\_\_\_\_

Number of people expected \_\_\_\_\_

Date and times of activity \_\_\_\_\_

*I agree to adhere to all rules and instructions for the usage of the building and will, in no way, hold Cumberland United Methodist Church responsible (Hold Harmless Agreement).*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved

Not Approved

Date \_\_\_\_\_

Trustee Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Asbury Family Life Center/Cumberland United Methodist

## Building and Property Usage

WHEREAS, all the property of Cumberland United Methodist Church is held in trust for God and for the advancement of His church,

THEREFORE, The Trustees of Cumberland United Methodist Church, known hereafter as CUMC, do establish and set forth the following Building and Property Use Policy for CUMC.

1. While, CUMC encourages the widest possible use of its building and property (provided any such use is consistent with historical and Biblical Christian standards), the events at CUMC take precedence over all other uses including, but not limited to, community events and events sponsored by other Christian churches and organizations.
2. CUMC reserves the right to withhold access to any person, group, or organization, or event it deems unsuited for the buildings and property of CUMC. The Trustees, after consultation with the pastoral staff, shall determine such suitability. Facilities will not be rented for activities for which an admission is charged.
3. CUMC requires proof of insurance and the execution of a hold-harmless agreement from outside groups, organizations, or any individual(s) wishing to use the buildings and other property of the Church.
4. No person, organization, or group which is not a direct part of CUMC may use adhesive tape, staples, tacks, nails, or hooks on any permanent wall or surface in any CUMC building or property unless such use is first approved in writing by the Trustees.
5. Unless Custodial fees have been paid, any person, organization, or group using any room or space in CUMC buildings or property must restore the area to its original condition immediately following use of the space.
6. Neither smoking nor alcoholic beverages are permitted in any part of CUMC.
7. All foods shall be prepared, served, and eaten only in designated areas (kitchen(s), fellowship hall(s), and classroom(s)). No food is to be prepared, served, or eaten in the Narthex, Foyers, or Sanctuary.
8. All persons using any buildings or other properties of CUMC shall conduct themselves in a manner appropriate for Christian behavior. Vulgar, profane, and indecent language will not be tolerated.
9. South Indiana Conference of The United Methodist Church guidelines for protection of children, youth, and vulnerable adults will be followed. If your event occurs five (5) or more times per year, the sponsor(s) must complete a Child Protection Policy Form. Children shall not be left unattended in any CUMC building or property.

**HOLD HARMLESS AGREEMENT**  
**For the Use of**  
**ASBURY FAMILY LIFE CENTER/  
CUMBERLAND UNITED METHODIST CHURCH BUILDING**

In consideration for the use of the facility known as the Asbury Family Life Center and/or Cumberland United Methodist Church building located at 219 N. Muessing, Indianapolis, Indiana 46229,

I, \_\_\_\_\_, as the representative of the group or

organization known as: \_\_\_\_\_

and located at: \_\_\_\_\_

agree to hold harmless Cumberland United Methodist Church (CUMC) for any damage to property or injury to or death of any person sustained during our activity by reason of the condition of the property or any part thereof or arising from the bursting or leaking of any water, gas or sewer pipes, or due to any act or neglect of CUMC. We would like to use your Asbury Family Life Center or church building from

\_\_\_\_\_ to \_\_\_\_\_ on \_\_\_\_\_ for the

following purpose: \_\_\_\_\_.

I or my organization carries adequate insurance to fully protect us against loss or damage to the church property or for any casualty to an individual whatsoever. I have read the Cumberland United Methodist Church Building and Property Use Policy and agree to abide by them.

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Title (If applicable)** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_